



Southern Lehigh School District

Board of School Directors Meeting

November 19, 2007

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:38 p.m. on the above date (November 19, 2007) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Miracle, Auteri, Bromwell, Corso, Eddinger, Rennie, Schubert, Stelts
ABSENT: Quigley
OTHERS: Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Metrick, Christman, Knoll, Zuk, Turner, Limpar and approximately 6 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to the meeting to discuss legal and personnel issues.

APPROVAL OF MINUTES

MOVED BY Rennie and **2ND BY** Bromwell to approve the minutes of the November 5, 2007 meeting as copied and distributed to all Board members.

Minutes of
11/5/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

VISITORS

Mr. Miracle acknowledged Jeffrey Dimmig and Corinne Gunkle.

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated November 19, 2007 showing paid bills in the amount of \$14,206.99 and bills to be paid in the amount of \$833,971.40 for a total of \$848,178.39 for the General Fund, and bills to be paid in the amount of \$1,740,893.26 for the Construction Fund, and bills to be paid in the amount of \$13,863.14 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the Treasurer's Report for the month of October, 2007;

Approve
Treasurer's
Report

Approve the enclosed list of contracted carriers who transport students to various schools in accordance with the law;

Approve list
of
contracted
carriers

Approve unpaid leave of absence for the following staff -

Jane Dunbar, 3-hour Instructional Assistant, Hopewell Elementary School, from Wednesday, February 20, 2008 through Friday, February 22, 2008.

Approve
unpaid
leave of
absence-
Dunbar,
Dusome

Ella Dusome, 6-hour Instructional Assistant, Hopewell Elementary School, from Wednesday, November 14, 2007 through Friday, November 16, 2007;

Approve the appointment of the following staff -

Elaine Billings, 3-hour Cafeteria Monitor, Liberty Bell Elementary School, at an hourly rate of \$8.75 (pending receipt of required documentation).

Approve
staff-
Billings,
Nicholls

Kama Nicholls, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Kama Nicholls, Substitute Instructional Assistant, at an hourly rate of \$14.18;

Accept
resignation-Kuti

Accept the resignation of the following staff -

Sarah Kuti, Instructional Assistant, Hopewell Elementary School, effective November 22, 2007;

Accept
resignation of
the following
coach for the
2007-2008
school year-
Clyde

Accept the resignation of the following coach for the 2007-2008 school year, effective November 6, 2007 -

John Clyde Assistant Swimming/Diving Coach;

Approve the
following
returning
coaches for the
2007-2008
school year-
Bittner, Browne,
Daniel,
Drabenstott,
Eldridge,
Fairclough,
Greenawald,
Grube, Kukitz,
Marchek, Miller,
Neefe,
Roncolato,
Souerwine,
Crouse,
Sparango,
Taylor

Approve the following returning coaches for the 2007-2008 school year -

<u>Shaughn Bittner</u>	Assistant Boys' Lacrosse
<u>David Browne</u>	Head Girls' Lacrosse
<u>Matthew Daniel</u>	Head Boys' Lacrosse
<u>Andraea Drabenstott</u>	Head Boys' Tennis
<u>Dana Eldridge</u>	Co-Assistant Girls' Soccer
<u>Karen Fairclough</u>	Co-Assistant Girls' Soccer
<u>Matthew Greenawald</u>	Assistant Baseball
<u>Rosemary Grube</u>	Assistant Softball
<u>John Kukitz</u>	Assistant Girls' Soccer
<u>David Marchek</u>	Assistant Track and Field
<u>Todd Miller</u>	Head Baseball
<u>Brian Neefe</u>	Head Softball
<u>Douglas Roncolato</u>	Head Girls' Soccer
<u>Brian Souerwine</u>	Head Track and Field
<u>Carl Crouse</u>	Assistant Track and Field
<u>Ashley Sparango</u>	Assistant Girls' Lacrosse
<u>James Taylor</u>	Assistant Track and Field;

Approve the
following
coaches for the
2007-2008
school year
(pending receipt
of required
documentation)-
Hunsberger, Van
Vliet

Approve the following coaches for the 2007-2008 school year (*pending receipt of required documentation*) -

<u>Michael Hunsberger</u>	Assistant Wrestling
<u>Christopher Van Vliet</u>	Assistant Wrestling;

Approve the following returning volunteer coaches for the 2007-2008 school year -

Approve the
following
returning
volunteer
coaches for the
2007-2008
school year-
Bolesta, Pinto,
Schultz, Strong,
Swartz, Taylor

<u>John Bolesta</u>	Swimming/Diving
<u>Charles Pinto</u>	Boys' Basketball
<u>Kenneth Schultz</u>	Winter Track
<u>Kenneth Schultz</u>	Track and Field
<u>Cotie Strong</u>	Winter Track
<u>Cotie Strong</u>	Track and Field
<u>Stanley Swartz</u>	Boys' Basketball
<u>James Taylor</u>	Winter Track.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Mrs. Turner and Ms. Limpar reported on student and staff activities at the High School, Middle School and the elementary schools.

MOVED BY Corso and **2ND BY** Auteri to approve the following student trip –

Southern Lehigh Speech and Debate Team to attend the George Mason University Invitational in Fairfax, VA from Friday, November 30, 2007 to Saturday, December 1, 2007.

Approve SL Speech & Debate Team to attend the George Mason University Invitational in Fairfax, VA

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Rennie and **2ND BY** Auteri to approve the request of the following student for Independent Study -

Rianne Stowell, Ceramics

Approve student for Independent Study- Stowell

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Auteri and **2ND BY** Bromwell to approve 10th grade Driver’s Education students to participate in the Fleming Trauma System Grant received by Lehigh Valley Hospital.

Approve 10th Grade Driver’s Education students to participate in the Fleming Trauma System Grant received by Lehigh Valley Hospital

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Auteri and **2ND BY** Stelts to approve the 2007-2008 Carbon Lehigh Intermediate Unit #21 Special Education Services Agreement.

Approve the 2007-2008 CLIU #21 Special Education Services Agreement

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

Mrs. Metrick and Dr. Keister presented recognition of achievement awards to building principals received from Pennsylvania Department of Education for Adequate Yearly Progress for all Southern Lehigh School District schools for two consecutive years, 2005-2006 and 2006-2007.

BUSINESS AND FINANCE

MOVED BY Rennie and **2ND BY** Bromwell to approve to refund \$263.01 in 2007-2008 school property taxes to William E. Parkkila pursuant to the enclosed Tax Duplicate Correction notice from the Lehigh County Assessment Office.

Approve to refund \$263.01 in 2007-2008 school property taxes to William E. Parkkila

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Auteri and **2ND BY** Rennie to approve exoneration of Upper Saucon Tax Collector, Deborah Herstine, from the collection of 2007-2008 per capita taxes for the thirteen people identified on the enclosed list.

Approve exoneration of Deborah Herstine, Tax Collector, from the collection of 2007-2008 per capita taxes for the 13 people on the enclosed list

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Auteri and **2ND BY** Rennie to approve the enclosed contract with Carbon Lehigh Intermediate Unit #21 for various computer network services as itemized in the enclosed contract. Unless terminated by either party, the contract provides for the automatic annual renewal of the contract after the initial five-year period. The District has contracted with the IU at various times over the past several years for these services. Based upon our satisfaction with the services, it was determined that the arrangements should be reduced to a single document and given to the Board to approve in the new format for an additional term.

Approve enclosed contract with CLIU #21 for various computer network services

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Quigley

MOVED BY Auteri and **2ND BY** Stelts to approve the use of several District employees to provide coverage for students to use the fitness center during after school hours. The other matter to address in the fitness center is the Saturday morning coverage for community use of the facility. One of OAA’s employees who has worked with our

Approve several District employees to provide coverage for students to use the fitness center during after school hours. Approve Adam Pengh, one of OAA’s employees, to work on Saturday mornings in the fitness center

District, Adam Pengh, has agreed to work for us on Saturday mornings so that we can continue to provide the public with professional instruction and individualized fitness programs as we have in the past. Mr. Pengh has Certified Strength and Conditional Specialist certification and we recommend hiring him at the rate of \$25 per hour for the Saturday morning

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve the enclosed Local Services Tax (LST) resolution to replace the current Emergency Management Services Tax (EMST) resolution. Change will become effective 1/1/08

MOVED BY Auteri and **2ND BY** Bromwell to approve the enclosed Local Services Tax (LST) resolution to replace the current Emergency Management Services Tax (EMST) resolution that the Board adopted one or two years ago. This change is necessitated due to recent legislation which renames the tax and provides several minor changes to the specific details of the tax. It will become effective January 1, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve a resolution to not raise District real estate taxes for 2008-2009 beyond the Act 1 index limit of 4.4%

MOVED BY Rennie and **2ND BY** Auteri to approve a resolution to not raise District real estate taxes for 2008-2009 beyond the Act 1 index limit of 4.4%.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

SUPPORT SERVICES

Approve the Emergency Generator Service Contract with Emergency Systems Service Co., Inc. for the period 12/15/07 to 12/15/08

MOVED BY Rennie and **2ND BY** Bromwell to approve the Emergency Generator Service Contract CM-2191A with Emergency Systems Service Co., Inc., 401 O'Neill Drive, Quakertown, PA 18951 in the amount of \$3125.76 for the period December 15, 2007 to December 15, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Item Tabled Regarding Approval of the Environmental Survey Agreement for IAQ (indoor air quality) with EnviraHealth

MOVED BY Rennie and **2ND BY** Bromwell to approve the Environmental Survey Agreement for IAQ (indoor air quality) professional services with EnviraHealth Corporation, 900 W. State St., Coopersburg, PA 18036 for January 1, 2007 to December 31, 2007.

After Board discussion, the motion was withdrawn by Rennie and Bromwell. This item was tabled.

PERSONNEL

Approve salary adjustment- Cole

MOVED BY Bromwell and **2ND BY** Auteri to approve the salary adjustment of Nicole Cole, Long-term Substitute Mathematics Teacher, High School from B, Step 1 (\$40,580 per year) to B+15, Step 1 (\$41,666 per year), effective date of hire, based on the receipt of required documentation.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

REPORTS

Facilities Committee

Dr. Stelts reported that the committee had met with Architect Bob Breslin to pick colors for the Intermediate school.

Policy Committee

Mr. Miracle announced that the Policy committee will now meet at 5:30 p.m. on Board meeting nights in the High School faculty dining room commencing on December 3, 2007.

Legislative Committee

Mrs. Corso reported that the state cost-out-study to determine the cost to adequately educate a student was \$12,700 annually.

Superintendent's Report

Mrs. Metrick talked about the SAT Prep course material that was included in the November 9, 2007 Superintendent's Update.

MOVED BY Rennie and **2ND BY** Schubert to approve Prepare Program by Peter Schmidt on a trial basis for an SAT Prep program in the High School starting December 1, 2007.

VOICE VOTE: "YES" – All but Eddinger, Bromwell, Auteri
"NO" – Eddinger, Bromwell, Auteri – Motion Carried
ABSENT: Quigley

Approve Prepare Program by Peter Schmidt for SAT Prep program in the HS starting 12/1/07 (trial basis)

MOVED BY Schubert and **2ND BY** Stelts to approve a school district mailing for Peter Schmidt that would be paid by him.

VOICE VOTE: "YES" – Corso, Schubert
"NO" – All but Corso, Schubert – Motion Defeated
ABSENT: Quigley

Motion Defeated to approve a school district mailing for Peter Schmidt that would be paid by him

Facilities Report

Mr. Miracle announced that there will be a First Beam signing by the School Board at the construction site of the Intermediate School all day on Tuesday, November 27 and up to 8:00 a.m. on Wednesday, November 28, at which time the "First Steel" ceremony will begin.

OLD BUSINESS

NEW BUSINESS

MOVED BY Corso and **2ND BY** Bromwell to approve the following salary resolutions –

RESOLVED, that the three (3) year Employment Contract dated July 1, 2007, between the School District and Joseph P. Liberati, Superintendent, is approved and that the Superintendent's salary during the first year of the Contract, from July 1, 2007, through June 30, 2008, shall be \$130,777.

RESOLVED, that the salary of James J. Snell, Business Manager, for the period July 1, 2007, through June 30, 2008, shall be \$115,172.

RESOLVED, that the salary of William Kennedy, Human Resources Administrator, for the period July 1, 2007, through June 30, 2008, shall be \$82,736.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve the following salary resolutions- J. Liberati- Approve 3 year Employment Contract. Salary effective 7/1/07 - 6/30/08 at \$130,777. J. Snell- Salary effective 7/1/07 - 6/30/08 at \$115,172. W. Kennedy- Salary effective 7/1/07 - 6/30/08 at \$82,736.

OTHER BUSINESS

MOVED BY Bromwell and **2ND BY** Rennie to approve a first reading of the following policies -

- 209.1 *Pupils: Severe Food Allergies*
- 336 *Administrative Employees: Unpaid Leave*
- 436 *Professional Employees: Unpaid Leave*
- 536 *Classified Employees: Unpaid Leave*
- 815 *Operations: Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems*
- 918 *Community: Commercial Activities*

Approve 1st reading of the following policies- #209.1, 336, 436, 536, 815, 918

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

Approve Wage
Policy for
Ancillary
Employees for
2007-2010

MOVED BY Schubert and **2ND BY** Auteri to approve the attached Wage Policy for Ancillary Employees for 2007-2010.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Quigley

COMMUNICATIONS

VISITORS' COMMENTS

Mr. Arland Schantz asked questions about the Local Services Tax which were answered by Attorney Bartholomew.

Mr. Miracle acknowledged Mr. Eddinger and Mrs. Corso on their last meeting as Board members.

ADJOURNMENT

ADJOURNMENT

MOVED BY Eddinger and **2ND BY** Corso to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Quigley

The meeting was adjourned at 9:44 p.m.

ATTEST: _____ Board Secretary